



Employment Opportunity

Operations and Maintenance (O&M) Auditor

The Federation of Alberta Gas Co-ops Ltd. (the Federation) is seeking two part time contract O&M Auditors. The O&M Auditors conduct evaluations/inspections on Federation Member natural gas utilities and private natural gas systems to ensure operations meet all applicable guidelines and legislation. This is an opportunity for an experienced candidate to help ensure that gas utility systems throughout Alberta are operated and maintained safely.

The Opportunity

A successful Auditor will be a self-reliant worker, but also able to work with a variety of people at natural gas systems, and directly with Federation staff. The Auditor will travel at scheduled times to natural gas systems to conduct O&M evaluations/inspections, which includes documentation reviews, inspection of tools and equipment, and inspection of field infrastructure. A report is prepared for each natural gas system evaluated, with the reports and any suggested corrective actions submitted to the Federation office.

The position is for an annual contract and will be remotely-based, with travel throughout the Province of Alberta.

Duties and Responsibilities

The O&M Auditor is tasked with:

- Scheduling, managing, and reviewing evaluations/inspections with the Federation O&M Program Administrator
- Conduct natural gas system evaluations/inspections at scheduled times
- Prepare and submit a report, including any deficiencies and/or recommendations for improvement
- Maintain strict confidentiality

The Ideal Candidate

The ideal candidates' qualifications will include:

- Gas Utility Operator certificate or Gas Utility Operator Journeyman ticket **or**
- Gasfitter Journeyman ticket **or**
- 10 years or more of hands-on experience working in operations of a natural gas utility
- Updated certification for safety credentials, including
 - Confined Space
 - H2S Alive
 - First Aid
- Exceptional knowledge of applicable Legislation and Standards, including but not limited to
 - CSA Z662 – Oil and Gas Pipeline Systems
 - Federation Operations and Maintenance Guidelines
 - Rural Utilities Technical Standards Manual

- Various Acts and Regulations, including Rural Utilities Act, Gas Distribution Act, and OH&S Act, Regulation, and Code
- Must provide their own vehicle capable of field conditions, have a clean drivers abstract, provide proof of \$2 million liability insurance
- Must provide all required Personal Protective Equipment (PPE)
- Participation in Health and Safety programs

Additionally, the ideal candidate should have:

- Strong communication skills
- Working knowledge of Microsoft Word and Excel
- The ability to work in difficult situations
- The ability to meet deadlines

Remuneration

The Auditor will track their own time and expenses and provide monthly invoices to the Federation. The Federation offers competitive contract rates.

The Federation of Alberta Gas Co-ops Ltd.

The Federation is a Member owned, not for profit co-operative association comprised of 82 natural gas distribution utilities that operate within the Province of Alberta. For more information, visit www.fedgas.com.

Application Process

Applications may be submitted by email to Dawn Dietz, O&M Program Administrator at ddietz@fedgas.com.

Applications to be submitted by **February 3, 2023**.

Only short listed candidates will be contacted.