



# Achievement Award Application

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# Eligibility Pertaining to Applicants

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## General

- Children<sup>1</sup> of co-operative members of gas utilities within the Federation of Alberta Gas Co-ops, as well as, children or landowners who are serviced by gas member towns, villages, counties, or bands.
- Memberships must have been in place at least one full year.
- Children of active members of the Provincial Federation Board are NOT eligible.

## Awards

- Four (4) One thousand dollar (\$1,000.00) awards will be granted annually.

## Acceptable Institutions and Courses

- Admission to first year of a degree or diploma or apprenticeship program at any eligible accredited post secondary institute of learning in Alberta:
- Eligible Institutions
  - Bow Valley College
  - Grande Prairie Regional College
  - Grant MacEwan University
  - Keyano College
  - Lakeland College
  - Northern Lakes College
  - Red Deer College
  - Northern Alberta Institute of Technology
  - Southern Alberta Institute of Technology
  - University of Lethbridge
  - University of Alberta
  - University of Calgary
  - Lethbridge Community College
  - Maskwachees Cultural College
  - Medicine Hat College
  - Mount Royal University
  - NorQuest College
  - Olds College
  - Portage College
  - Athabasca University
  - Kings University College
  - Concordia University College of Alberta

## Academic Standards

- Candidates must have completed the course work of the last one (1) year of schooling required for admission to the post secondary institution and must have obtained an academic standing of at least seventy five percent (75%) in core subjects.
- Applicants not achieving at least this standing will NOT be eligible.

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<sup>1</sup> The definition of child(ren) is: Natural child, legally adopted child, step or ward in legal guardianship

## Entrance

- Upon graduation from high school/CEGEP, candidates must be prepared to enter the educational institution on a full-time basis and be enrolled in a course of study leading to a degree, diploma or certificate.
- This will also apply to apprenticeship programs of different lengths
- Candidates are responsible for ensuring that the results from their final and next-to-final year courses prior to admission at selected institutions are sent to Alberta Municipalities together with their application by October 1, following graduation.

## Selection of Winners

- Winners will be selected by a committee appointed by Alberta Municipalities
- Preference will be given to those applicants entering a field of study which applies to either the Natural Gas Industry (e.g. Power Engineering, Millwrights, Gas Utility Operators, Machinists, Heavy Equipment Technician, and Steamfitter/Pipefitter etc.) or to Rural-Based programs.
- Awards will be announced at the Federation of Alberta Gas Co-ops Ltd. Annual General Meeting (each Fall)
- Winners are only entitled to receive an award once in a lifetime

## Evaluation

- The evaluation of applicants will be based upon their written essay (minimum 250 words) discussing themselves, their goals and why they believe the Federation should grant them an award.
- Applicants must provide, two (2) reference letters from any combination of teachers, employers, coaches, or ministers, provided they are not relatives. These references should emphasize the qualities they feel the applicant displays which makes them an appropriate candidate for this award.
- Applicants must also provide academic transcripts, and any achievement in extracurricular and community activities.
- Applicants must have their forms signed by their local Federation Member Utility.

## Obligation of Winners

- Winners must maintain a full load of study on a full-time basis to attain a degree or diploma or certificate, as the case may be.
- Winners must submit to Alberta Municipalities proof of admission from the educational institution as soon as selected.

## Method of Payment

- Payment of the award will be made by Alberta Municipalities

# Achievement Award Application Form

Name					
Address					
City		Province		Postal Code	
Phone Number			Date of Birth		
Parent/Guardian Name			Phone Number		
Relationship to Applicant					
Address					
City		Province		Postal Code	
Name of village, town, band, or county where you live or gas co-op at which your parent/guardian is a member:					
How long has your family been a member of a Federation of Alberta Gas Co-ops Ltd. Utility?				____ Years	
List in chronological order the secondary school(s) (high school, CEGEP) you have attended, including the one you are now attending, if applicable.					
Name of School	Address	From	To	Grades Completed	
References (attach supporting letter to application)					
Name			Phone Number		
Address				AB	
City		Province		Postal Code	
Occupation					
Name			Phone Number		
Address					
City		Province		Postal Code	
Occupation					

Name					
Address					
City		Province		Postal Code	
Occupation					
<b>Institution you plan to attend</b>					
Name					
Address					
City		Province		Postal Code	
Commencement Date				Length of Program	
Course of Study		Degree/Diploma/Certificate			
<b>Signatures</b>					
Applicant				Date	
Parent/Guardian				Date	
Federation of Alberta Gas Co-ops/Federation Member Utility Manager				Date	

## Summary Note

1. The application form must be signed by your local gas co-op, band, town, village, or county office no later than October 1, following graduation.
2. Be sure to include with this application the following:
  - a. Two (2) reference letters from any combination of teachers, employers, coaches, or ministers, provided they are not relatives.
  - b. A 250-word essay discussing yourself and your goals.
  - c. Original or notarized copies of transcripts of your final and next-to-final year courses (high school, CEGEP transcripts).
3. Mail the complete application and supporting documents no later than October 1 to:

**Alberta Municipalities**  
300-8616 51 Avenue  
Edmonton, AB T6E 6E6  
Attention: Senior Director, Benefits Services